



CSIA CERTIFIED CHIMNEY SPECIALIST® Requirements

Requirements for Application

1. Applicant must be an active CSIA Certified Chimney Sweep® for a minimum of three continuous years or a minimum total of 10 years (non-continuous) with at least one CEU renewal.
2. Applicant must have completed at least four (4) of the following CSIA courses and or requirements:
 - a. Active certification as a CSIA Certified Dryer Exhaust Technician®
 - b. Chimney Physics (either online or in-person)
 - c. Inspection and Report Writing (2-day in-person)
 - d. Diagnosis and Documentation
 - e. Advanced Inspection & Documentation
 - f. OSHA 10
 - g. Active CPR Certification
 - h. CSIA Masonry Repair for Chimney Professionals (in-person) (2, 3 or 5 day)
 - i. CSIA Lining Masonry Chimneys with Stainless Steel (online)
 - j. CSIA Rope / Roof Access (in-person)
 - k. CSIA Advanced Masonry repair (in-person)
 - l. NFI Core Review + NFI Specialty Review
 - m. Master Chimney Sweep Comprehensive Burn Wise Course (online)
 - n. 12 hours of CSIA online training (not to include reviews, lining masonry chimneys, or chimney physics online)
3. A one-time application fee of \$199 paid to the Chimney Safety Institute of America. \$99 of this fee will be refunded if the application is rejected.

Application Process

1. Applications should be mailed, along with the application fee of \$199. Check should be made out to Chimney Safety Institute of America and be mailed to the CSIA Technology Center at 2155 Commercial Drive, Plainfield, IN 46168, ATTN: CSIA Certification Coordinator; or, payment can be made by Visa, Mastercard, or American Express and application and all supporting documents can be emailed to certification@csia.org.
2. The CSIA Certification Coordinator will be responsible for vetting all requirements.
3. A decision regarding CSIA Certified Chimney Specialist® designation will be rendered within 30 days of receiving the application from the CSIA Certification Coordinator.
4. The CSIA Certification Coordinator will notify applicants by mail of the final decision regarding the CSIA Certified Chimney Specialist® designation within 60 days of receipt of application.

Additional Considerations & Retention of Designation

1. Credential can be revoked at any time at the discretion of the Director of Education.
2. A failure to retain any of the certifications required for the CSIA Certified Chimney Specialist® designation will result in disqualification and notification will be made.



CSIA Certified Chimney Specialist Application

2155 Commercial Drive, Plainfield, IN 46168 | (317) 837-5362 | Fax: (317)837-5365

Name: _____

Company: _____

Address: _____

Phone: _____ Email: _____

1. CSIA Certified Chimney Sweep Number _____ Initial certification date _____ (mm/yyyy)

2. CSIA Education/Requirements Completed

- a. CSIA Certified Dryer Exhaust Technician Number _____ Initial certification date _____ (mm/yyyy)
- b. Chimney Physics (online or in-person) Date: _____ Instructor: _____
- c. Inspection and Report Writing Date: _____ Instructor: _____
- d. Diagnosis and Documentation Date: _____ Instructor: _____
- e. Advanced Inspection & Documentation Date: _____ Instructor: _____
- f. OSHA 10 Date: _____ Instructor: _____
- g. Active CPR Certification Date received: _____ Expiration date: _____
- h. CSIA Masonry Repair for Chimney Professionals Date: _____ Instructor: _____
- i. CSIA Lining Masonry Chimneys with Stainless Steel Date: _____ Instructor: _____
- j. CSIA Rope / Roof Access Date Completed _____
- k. CSIA Advanced Masonry Repair Date Completed _____
- l. NFI Core Review + NFI Specialty Review Date Completed _____ Date Completed _____
- m. Master Chimney Sweep Advanced EPA BurnWise Course Date Completed _____
- n. 12 hours of CSIA online training (not to include review, lining masonry chimney, or chimney physics online)

3. Application Fee of \$199** made payable to Chimney Safety Institute of America.

***If your application is denied, \$99 of this fee will be refunded.*

Mail completed application, required documentation, and application fee to:

Chimney Safety Institute of America
C/O Education Department
2155 Commercial Drive Plainfield, IN 46168

Please circle payment type: Check Visa MasterCard AmEx

Check # _____ Card Number _____ / _____ / _____

Card Security Code (3 or 4 digit) _____ Exp. Date: _____ / _____

Cardholder Signature _____