

**Approved**  
Chimney Safety Institute of America  
Board of Directors Meeting  
April 17, 2017 – 3 p.m. PST  
NCSG Convention, Portland, OR

President Chuck Hall called the meeting of the Chimney Safety Institute of America Board of Directors to order at 3:03 pm.

**Directors Present:** Chuck Hall, Mark Stoner, John Pilger, Mike Segerstrom, Tommy Nelms, Hope Stevenson, Darin Bibeau, Eugene LaFlamme

**Directors Absent:** Chuck Roydhouse, Patrick Tinsley, Eric Adair

**Staff Present:** Megan McMahon, Zach Zagar, Russ Dimmitt, Art Garrett

**Guests Present:** Thomas Urban, Dennis Dobbs, Gregg Boss, Mike Hammonds, Jim Pritchett, Michael Dempsey, David Steward, Bill Ryan, Kathleen Segerstrom, Jenn Ryan, John Bently, Jeremy Biswell, Jay Walker, Bob Ferrari, Mariana Ferrari, Victor Imgarten, Jim Bostaph, Renée Brigman, Ron Brigman, Stuart Karanovich, Blume

**A motion was made** by Tommy Nelms to accept minutes from November as edited. Seconded by John Pilger. Approved unanimously.

**President's Report:** As submitted by Chuck Hall.

**Treasurer's Report:** As submitted by Darin Bibeau.

**Motion made by** motioned to accept Treasurers report, by Mark Stoner seconded by John Pilger. Motion carried.

**Association Manager Report:** As submitted by Megan McMahon.

**Director of Education Report:** As submitted by Russ Dimmitt

**Director of Marketing Report:** As submitted by Zach Zagar.

**Legal Report:** As submitted by Art Garrett, Keller & Heckman LLP.

### **Consent Agenda**

#### **Committee Reports:**

- **Affiliated Trades Report** as submitted by Patrick Tinsley.
- **Certification Committee Report** as submitted by Mike Segerstrom.
- **CEU Committee Report** as submitted by Bo Tasso.
- **Education Development Committee Report** as submitted by Tommy Nelms.

- **Governance Committee Report** as submitted by Hope Stevenson.
- **International Relations Committee Report** as submitted by John Pilger.
- **Long-range Planning Report** as submitted by Chuck Roydhouse.
- **Product Acceptance Committee Report** as submitted by Eric Adair.
- **C-DET Committee Report** as submitted by John Bently.
- **Apprenticeship Committee Report** no new activity to report at this time.
- **Ethics Committee Report** submitted by Eric Adair.
- **Finance Committee Report** submitted by Darin Bibeau.
- **Master Chimney Sweep Taskforce Report** as submitted by John Pilger.
- **Roadshow** as submitted by Megan McMahon on behalf of Mike Segerstrom.
- **Roof Rope Building** as submitted by Chuck Roydhouse

### **Old Business**

- None at this time

### **New Business**

- New board members
  - Candidate John Ceasar – Nominated by: Darin; Seconded by Mike S. – unanimous by voice.
- John Pilger – CSIA Marketing
  - Concern about other education outlets doing better marketing
  - Improvements to education needed
  - Discussion with audience and board

### **Next meeting dates:**

- May 15-16<sup>th</sup> – Plainfield, IN (the 16<sup>th</sup> is the joint board day with NCSG)
- August 13-14 – Budget Meeting – Plainfield, IN

**Motion to adjourn** by Darin; 2<sup>nd</sup> by Mark Stoner

**Meeting adjourned** by Chuck Hall at 4:11 pm