## Chimney Safety Institute of America

## Board of Directors Meeting

## Approved Minutes -August 12th, 2020 Plainfield, IN

President Chuck Roydhouse called the meeting of the Chimney Safety Institute of America Board of Directors to order at 9:51am

**Directors Present**: Chuck Roydhouse, Tommy Nelms, Mark Stoner, Darin Bibeau, John Pilger, John Ceaser, Avery Soderman, Kurt Felgamacher

**Directors Absent:** Hope Stevenson

**Guests Present:** Jasper Drengler

**Staff present:** Russ Dimmitt, Megan McMahon

**A motion was made** by John Pilger to accept minutes from the July 17th, 2020 minutes. Seconded by Mark Stoner. Approved unanimously.

**President’s Report:** As submitted by Chuck Roydhouse

**Treasurer’s Report:** As submitted by Darin Bibeau

**Motion made by John Ceaser** motioned to accept Treasurers report, and by Avery Soderman. Motion passed.

**Executive Director Report:** As submitted by Megan McMahon

**Director of Education Report**: As submitted by Russ Dimmitt

**Legal Report:** As submitted by Art Garrett, Keller & Heckman LLP.

**Consent Agenda**

* **Affiliated Trades Committee Report** as submitted by Chuck Hall
* **Certification Committee Report** as submitted by John Ceaser
* **CEU Committee Report** as submitted by Chuck Roydhouse
* **Education Development Committee Report** as submitted by John Ceaser
* **Governance Committee Report** as submitted by Hope Stevenson
* **International Relations Committee Report** as submitted by John Pilger
* **Long Range Planning Committee Report** as submitted by Avery Soderman
* **Product Acceptance Committee Report** as submitted by Megan McMahon on behalf of Eric Adair
* **Ethics Committee** as submitted by Mark Stoner
* **Finance Committee Report** as submitted by Darin Bibeau
* **Master Chimney Sweep Taskforce Report** as submitted by John Pilger
* **Safety Committee** as submitted by Tommy Nelms

**Motion made by** Tommy Nelmsto accept consent agenda, seconded by Darin Bibeau. Motion passes.

Old Business

* No old business at this time

New Business

* Approval of the proposed FY 20-21 budget
	+ Motion by John Pilger and second by Tommy Nelms to approve the budget. Motion passes unanimously.
* Set next meeting date:
	+ November- Zoom Call
		- November 18th 10-12pm
* President Roydhouse called the meeting into executive session at 11:00am

**Motion made by** John Ceaser and seconded by John Pilger toadjourn at 11:43am