**Approved**

**Chimney Safety Institute of America**

## Board of Directors Meeting

## November 13, 2019 GoToMeeting

President Chuck Roydhouse called the meeting of the Chimney Safety Institute of America Board of Directors to order at 10:03am

**Directors Present**: Kurt, Avery, Hall, Tommy, Chuck R. Hope, Mark, Pilger, John C

**Directors Absent:** Darin Bibeau

**Guests Present:** Jasper Drengler, Art Garrett

**Staff present:** Russ Dimmitt, Megan McMahon  
  
**A motion was made** by Tommy Nelms to accept minutes from the August 2019 minutes. Seconded by John Ceaser. Approved unanimously.

**President’s Report:** As submitted by Chuck Roydhouse

**Treasurer’s Report:** As submitted by Darin Bibeau

**Motion made by Chuck Hall** motioned to accept Treasurers report, by, seconded by John Pilger. Motion passed.

**Executive Director Report:** As submitted by Megan McMahon

**Director of Education Report**: As submitted by Russ Dimmitt

**Legal Report:** As submitted by Art Garrett, Keller & Heckman LLP.

**Consent Agenda**

* **Affiliated Trades Committee Report** as submitted by Chuck Hall
* **Certification Committee Report** as submitted by John Ceaser
* **CEU Committee Report** as submitted by Chuck Roydhouse
* **Education Development Committee Report** as submitted by John Ceasar
* **Governance Committee Report** as submitted by Hope Stevenson
* **International Relations Committee Report** as submitted by John Pilger
* **Long Range Planning Committee Report** as submitted by Avery Soderman

* **Product Acceptance Committee Report** as submitted by Megan McMahon on behalf of Eric Adair
* **C-DET Committee Report** as submitted by John Bently
* **Ethics Committee** as submitted by Mark Stoner
* **Finance Committee Report** as submitted by Darin Bibeau
* **Master Chimney Sweep Taskforce Report** as submitted by John Pilger
* **Safety Committee** as submitted by Tommy Nelms

**Motion made by** motioned made by Tommy Nelms accept consent agenda, seconded by John Pilger. Motion Passes.

**Old Business**

* No new business at this time

**New Business**

* Gas Certification
  + Clarification was had on the CSIA Gas class followed with testing for the NFI Certification
* Certification tiers
  + Discussion was had regarding a path from Chimney Sweep to Chimney Tech to Master Sweep Designation
* HPBA-plans for unusable stoves after 5/2020
  + HPBA to approach the EPA to get permission to do a stove change out in the Appalachia area (Maine to Georgia) with stoves that will no longer be eligible to be sold or used. HPBA would like CSIAs help with publicity and get credential holders to sign up to help.
* Next meeting date:
  + March 31, 2020 Orlando, FL
  + May 11-13, 2020 Plainfield, IN

**Motion made by** motioned made by Chuck Hall and seconded by John Pilger toadjourn at 11:33am.