## Approved

## Chimney Safety Institute of America

## Board of Directors Meeting

## November 18, 2020- Zoom Call

President Chuck Roydhouse called the meeting of the Chimney Safety Institute of America Board of Directors to order at 10:00 am.

**Directors Present**: Chuck Roydhouse, Tommy Nelms, Darin Bibeau, John Ceaser, Mark Stoner, Hope Stevenson, John Pilger, Kurt Felgemacher

**Directors Absent:** Avery Soderman

**Guests Present:** Art Garrett, Jasper Drengler, Tom Hunkele

**Staff present:** Russ Dimmitt, Megan McMahon  
  
**A motion was made** by Tommy Nelms to accept minutes from the August 11th, 2020 minutes. Seconded by Hope Stevenson. Approved unanimously.

**President’s Report:** As submitted by Chuck Roydhouse

**Treasurer’s Report:** As submitted by Darin Bibeau

**Motion made by** John Ceasar to accept Treasurers report, and second by John Pilger. Motion passed.

**Executive Director Report:** As submitted by Megan McMahon

**Director of Education Report**: As submitted by Russ Dimmitt

**Legal Report:** As submitted by Art Garrett, Keller & Heckman LLP.

**Consent Agenda**

* **Affiliated Trades Committee Report** as submitted by Chuck Hall
* **Certification Committee Report** as submitted by John Ceaser
* **CEU Committee Report** as submitted by Chuck Roydhouse
* **Education Development Committee Report** as submitted by John Ceaser
* **Governance Committee Report** as submitted by Hope Stevenson
* **International Relations Committee Report** as submitted by John Pilger
* **Long Range Planning Committee Report** as submitted by Avery Soderman
* **Product Acceptance Committee Report** as submitted by Megan McMahon
* **Ethics Committee** as submitted by Mark Stoner
* **Finance Committee Report** as submitted by Darin Bibeau
* **Master Chimney Sweep Taskforce Report** as submitted by John Pilger
* **Safety Committee** as submitted by Tommy Nelms

**Motion made** by John Pilger to accept consent agenda, seconded by Kurt Felgemacher. Motion Passes.

**Old Business**

* None at this time

**New Business**

* Next meeting date: March 16, 2021, 3-5pm est- NCSG Virtual Convention

**Motion made by** John Pilger and seconded by Tommy Nelms toadjourn at 10:38am.